

## Declaration of parental consent to data processing of a child under the age of 16 years

Child under the age of 16 years		
Name	First name	Birth date
Parent/Legal guardian		
Name		
First name		

With my signature,

- I declare being the parent or legal guardian of the aforementioned child, and
- I agree that my child participates in the event Beamline for Schools organised by CERN (website: <https://cern.ch/bl4s>), and
- I consent to the processing of their personal data by CERN like detailed in the privacy notice available under [https://cern.service-now.com/service-portal?id=privacy\\_policy&se=beamline-for-schools&notice=sub](https://cern.service-now.com/service-portal?id=privacy_policy&se=beamline-for-schools&notice=sub) and attached to this document.
- I understand that I can revoke my consent in whole or in part at any time with effect for the future by sending an e-mail to [bl4s.team@cern.ch](mailto:bl4s.team@cern.ch).  
In case of withdrawal, as soon as possible the personal data of my child will be deleted or anonymised.

.....  
*Parent/legal guardian: date, signature*

## Beamline for Schools Programme

Privacy Notice: BL4S - Proposal submission (PN01398)

Each Service is responsible for compiling its own Privacy Notice regarding the data it processes.

This Privacy Notice is part of CERN's Layered Privacy Notice and details the processing that is unique to this Service. It does not address processing by other services on which this Service may rely and which have their own Privacy Notice.

## Personal Data we process

The personal data we have, and how it's used:

<b>Personal Data</b>	<b>Purpose</b>	<b>Basis</b>	<b>Source</b>
Your IP address	To identify you as a creator of a submission, to identify your submission, for technical support and troubleshooting	Contract	Automatically detected from your device when you are completing the submission form
Date and time of your submission	to identify your submission, for technical support and troubleshooting	Contract	Automatically detected from your device when you are completing the submission form
Team name	to identify your submission, to manage your application, to inform you about future events, to issue certificates of participation, and CERN's outreach purposes; For statistical and event organisation purposes	Contract	You
School(s) represented (incl. name, location, country; for prize distribution: postal address, contact person, e-mail address, phone number)	To manage the submission, to issue certificates of participation, for the shipping of prizes, if applicable, for statistical purposes, event organisation purposes, and CERN's outreach purposes	Contract	You
Team coach's name and e-mail address	To contact the team coach(es) for the management of your submission and any questions regarding the follow-up, and for CERN's outreach purposes	Contract	You
Team coach's name and e-mail address	To inform the team coach(es) about future events, if you agree	Consent	You

Team composition (incl. number of male, female and <16 year's old students)	To manage the submission, for organisational, logistical, and statistical purposes, and CERN's outreach purposes	Contract	You
Team members (incl. names of members and age info)	To issue nominative certificates of participation for those who are interested. For team members under the age of 16, the parental consent is required.	Consent	You
Parental consent, for members under the age of 16, only (incl. their birth date and name of their parent/legal guardian)	In case a team member would like to receive a nominative certificate of participation and is not yet 16 years old at the time of the submission, the data processing requires the consent of a parent or the legal guardian according to § 30 OC 11.	Legal Obligation	You
Your submission (incl. Written proposal (pdf), link to video, applicable meta data)	To evaluate your submission, and CERN's outreach purposes	Contract	You
Your replies to the survey and your feedback about the submission process	To improve our processes, to evaluate your replies and to establish anonymous reports and statistics at the attention of the donors and CERN & Society	Legitimate interest of CERN	You
Evaluation of your submission	To manage the BL4S programme	Contract	Beamline for Schools Programme

## Description of legal basis for processing of Personal Data by the Service

- **Contract:** To fulfil a contractual relationship with the individual, or in preparation for a contract with the individual
- **Legal Obligation:** To comply with a legal obligation of CERN.
- **Consent:** By having received and recorded consent from the individual.
- **Legitimate interest of CERN:** In the legitimate interests of CERN supporting the professional activities of the individual or their security and safety.

## Personal Data we keep

The personal data we store, for how long and why:

Personal Data	Retention Period <sup>1</sup>	Purpose
All data above	One year following the end of the event	To manage your application, to run the event, to issue certificates of participation, and CERN's outreach purposes; To establish anonymous statistics and reports

Team name, Your submission	Indefinitely	To comply with archiving obligations according to Operational Circular no. 3
Parental consent, for members under the age of 16, only	Five year after the end of the event	For the defence, establishment or exercise of possible legal claims
Team coach's name and e-mail address	Until you revoke your consent	To inform the team coach(es) about future events

## Who at CERN has access

In addition to yourself, personal data collected by this Service is accessible by the following services, teams or individuals at CERN:

Personal Data	Who	Purpose
All data above	Beamline for Schools Programme	To manage your application, to run the event, to issue certificates of participation, and CERN's outreach purposes; To establish anonymous statistics and reports
All data above	DRUPAL service	To provide the technical platform for the submission form, to store the data, to provide technical support and troubleshooting
Team Name, Number of Team members, Your submission (incl. Written proposal (pdf), link to video, applicable meta data)	CERN members of the Evaluation Team	To manage and evaluate your submission

## Personal Data we may transfer to others

Personal data we share with entities or individuals outside the Organization:

Personal Data	3rd Parties	Purpose
Team Name, Number of Team members, Your submission (incl. Written proposal (pdf), link to video, applicable meta data)	External members of the Evaluation Team	To manage and evaluate your submission
all data above except Your IP Address, Date and time of your submission	DESY (Germany)	As co-organiser of the event, to manage the competition

For more detailed information about personal data and privacy please refer to the Data Privacy web site [🔗](#).

For questions regarding this Privacy Notice, please contact this Service.

For questions regarding personal data and privacy please contact the Office of Data Privacy [🔗](#).

To request to exercise data subject rights please fill and submit the following online form.

This Privacy Notice is subject to revision.

Last revision: 13-12-2023 15:13:18

<sup>1</sup> The retention period may be temporarily extended for special circumstances, in accordance with the provisions of the operation circular governing data privacy.